

UNITED STATES PATENT AND TRADEMARK OFFICE

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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/870,865	05/31/2001	Stephen A. Lindia	11252-008

CONFIRMATION NO. 8973

FORMALITIES LETTER



OC000000006359826

John F. Letchford
Klehr, Harrison, Harvey, Branzburg & Ellers
260 South Broad Street
Philadelphia, PA 19102

Date Mailed: 07/30/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

10/03/2001 SDIRETA1 00000079 09870865

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DOCKET NO.: 11252-008

PATENT

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re patent application of:
Lindia, et al.

Serial No.: 09/870,865

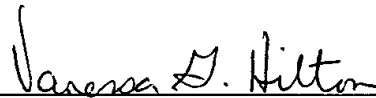
Group No.: 2161

Filed: May 31, 2001

Examiner: Not Assigned

For: EMPLOYEE PERFORMANCE MONITORING SYSTEM

I, Vanessa G. Hilton, certify that this correspondence is being deposited with the U.S. Postal Service as First Class Mail in an envelope addressed to the Commissioner of Patents and Trademarks, Washington, D.C., 20231 on September 28, 2001.



Vanessa G. Hilton

BOX MISSING PARTS
Assistant Commissioner for Patents
Washington, DC 20231

Sir:

RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION

In response to the "Notice to File Missing Parts of Nonprovisional Application-Filing Date Granted" dated **July 30, 2001**, a response to which is due **September 30, 2001**, enclosed herewith for filing are the following items.

- (XX) A check in the amount of \$130.00 is attached to cover the surcharge. Please charge any deficiency or credit any overpayment to Deposit Account No. 501-555.
- (XX) Executed Declaration (2 pages)
- (XX) Formal Drawings (18 sheets)



- (XX) Assignment and recordation cover sheet
- (XX) A check in the amount of \$40.00 is attached to cover the cost of recordation of the assignment. Please charge any deficiency or credit any overpayment to Deposit Account No. 501-555.
- (XX) Copy of the Notice to File Missing Parts of Nonprovisional Application
- (XX) Transmittal Letter
- (XX) Return receipt postcard

Respectfully submitted,

Steven J. Gelman
Registration No. 41,034

Date: September 28, 2001

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